

# Kinsmen Foundation of BC Accredited Delegate Form

Event:	<b>AGM 2022 Year ended June 30, 2022</b>		Event Date:	October 30, 2022
Please submit this form to:	<i>kinsmenfoundationofbc@shaw.ca</i>		Deadline:	October 25, 2022
<b>Failure to correctly complete and submit your form by the deadline means that your club is unable to vote.</b>				
<b>ALL CLUBS, whether they are attending or not, MUST completely fill out this form in order to exercise their vote. The form is invalid if not completed correctly or if the writing is not legible. Please double check your entries before submitting.</b>				
<b>SECTION 1: CLUB INFORMATION</b>				
Club Type (please V one):	<input type="checkbox"/> Kinsmen <input type="checkbox"/> Kinette <input type="checkbox"/> Kin <input type="checkbox"/> Campus			
Club Name	Club of			
<b>SECTION 2: ACCREDITED DELEGATE INFORMATION</b>				
Accredited Delegate's Name:				
Accredited Delegate's E mail				
<b>SECTION 3: ALTERNATE ACCREDITED DELEGATE(S) INFORMATION (in order of ranking) (Optional)</b>				
Alternate/Attendee Delegate #1 Name:				
Alternate/Attendee Delegate #1 E mail				
Alternate/attendee Delegate #2 Name:				
Alternate/Attendee Delegate #2 E Mail				
Alternate/Attendee Delegate #3 Name:				
Alternate/Attendee Delegate #3 E mail				
<p><b>You may submit a list of club members who may wish to attend, Provide their Name and Email.</b></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>				
<b>SECTION 4: CLUB CERTIFICATION</b>				
The undersigned (1 of the following positions – President, Vice-President, Treasurer or Secretary) of the above-named club, hereby certify that our club, has appointed the person named as our Accredited Delegate and Alternate Accredited Delegate(s):				
Name:				
Club Position:				
Signature:				
Date:				

## Accredited Delegate Form

## Accredited Delegate Form Check List

Before submitting your Accredited Delegate Form, please check off each item in the table below to ensure that you have not missed anything.

Item to check	Check off (v) once complete
1. The form you have completed is for the correct event (see top of form to double check)	
2. Your Club type, name, and District are on the form in Section 1	
3. Your Accredited Delegate's name and the name of their club is on the form in Section 2	
4. If you listed Alternate Accredited Delegate(s), their name(s) and Club name(s) are on the form in Section 3 ( <i>Optional</i> )	
5. All of your delegates have agreed to take on the AD or ADD role for your club	
6. Your club understands that the delegates listed above may hold other club votes and may not hold your club vote in a show of hands vote	
7. Your club has given voting instructions to the delegates	
8. In Section 4, the date of the meeting where your club voted for your Accredited Delegate has been added	
9. The form has been signed and dated by <b>two</b> of the following members from your club: Club President, Club Vice President, Club Secretary	
10. The text or handwriting on the form is legible throughout	

Note: **This checklist does not need to be submitted to anyone**; it is simply a resource for you to use to help you double check your Accredited Delegate Form before you submit it to the person listed on the top of the form.