



**Annual General Meeting
Minutes
October 15, 2017**

Date:	October 15, 2017																								
Time:	9:00 a.m.																								
Location	Poco Inn and Suites 1545 Lougheed Highway, Port Coquitlam, B.C.																								
Attendees:	Kinsmen & Kinette Clubs of District Five Organizational Members of the Society Kinsmen Foundation Board of Directors																								
Agenda Item:	Notes																								
Call to Order-Chair, Scott Wood	9:00 a.m.																								
1. Roberts Rules of Order	Chair Scott Wood - Robert's Rules of Order will be used in conducting the business of the Foundation at the AGM																								
2. Roll Call	<p>Chief Executive Officer Philip Jewell</p> <table border="1"> <thead> <tr> <th align="left">Club</th> <th align="center">X = present</th> </tr> </thead> <tbody> <tr><td>Cranbrook Kin Club</td><td align="center">X</td></tr> <tr><td>Trail Kinsmen Club</td><td></td></tr> <tr><td>Windermere Valley Kinsmen Club</td><td></td></tr> <tr><td>Duncan Kinette Club</td><td align="center">X</td></tr> <tr><td>Duncan Kinsmen Club</td><td></td></tr> <tr><td>Juan De Fuca (Victoria) Kinette Club</td><td align="center">X</td></tr> <tr><td>Ladysmith Kinsmen Club</td><td></td></tr> <tr><td>Lake Cowichan Kinsmen Club</td><td align="center">X</td></tr> <tr><td>Lake Cowichan Kinette Club</td><td></td></tr> <tr><td>Victoria Kinsmen Club</td><td align="center">X</td></tr> <tr><td>Abbotsford Kinsmen Club</td><td align="center">X</td></tr> </tbody> </table>	Club	X = present	Cranbrook Kin Club	X	Trail Kinsmen Club		Windermere Valley Kinsmen Club		Duncan Kinette Club	X	Duncan Kinsmen Club		Juan De Fuca (Victoria) Kinette Club	X	Ladysmith Kinsmen Club		Lake Cowichan Kinsmen Club	X	Lake Cowichan Kinette Club		Victoria Kinsmen Club	X	Abbotsford Kinsmen Club	X
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	Aldergrove Kinsmen Club		
	Coquitlam Kinsmen Club	X	
	Gibsons & District Kinsmen Club		
	Ladner-Tsawwassen Kinsmen Club		
	Langley Kinsmen Club		
	New Westminster Kinsmen Club	X	
	Newton Kinsmen Club		
	Port Coquitlam Kinsmen Club	X	
	Bulkley Valley Kin Club		
	Kitimat Kinsmen Club	X	
	Terrace Kinsmen Club		
	Prince George Kinsmen Club	X	
	Vanderhoof Kinette Club		
	Vanderhoof Kinsmen Club	X	
	Armstrong Kin Club		
	Kelowna Kinsmen Club		
	South Okanagan Kin Club		
	South Cariboo Kinsmen Club		
	Summerland Kinsmen Club		
	West Kelowna Kinsmen Club		
	Campbell River Kinsmen Club		
	Comox Valley Kinsmen Club	X	
	Nanaimo Kinette Club	X	
	Nanaimo Kinsmen Club	X	
	Port Alberni Kinette Club	X	
	Port Alberni Kinsmen Club	X	
	17/38 present. Quorum present		
3. Motion to Adopt the Agenda	<i>Moved – Dale Johns (Nanaimo Kinsmen)</i> <i>Second – Cathy Johns (Nanaimo Kinettes)</i> <i>Carried</i>		
4. Adoption of 2016 AGM Minutes	<i>Moved Sharole Bell (Kitimat Kinsmen)</i> <i>Second Sandra Bowes (Juan De Fuca- Victoria Kinettes)</i> <i>Carried</i>		

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<p>5. Board Chair Report</p>	<p>As published in the Annual Report</p>
<p>6. Treasurer Report</p>	<p>Secretary/Treasurer Philip Jewell presents the Annual Report and the Financial Statements for 2016/17</p> <p><i>Moved Philip Jewell (Coquitlam Kinsmen)</i> <i>Second Dan Stenson (Kitimat Kinsmen)</i></p> <p><i>Motion: To accept the Financial Statements of the Kinsmen Foundation of British Columbia for 2016/17 fiscal period</i></p> <p><i>Carried</i></p> <p>Presentation of 2017/2018 Operating Budget</p> <p><i>Moved Philip Jewell (Coquitlam Kinsmen)</i> <i>Second Todd Watson (Port Coquitlam Kinsmen)</i></p> <p><i>Motion to adopt the 2017/2018 Operating Budget for the Kinsmen Foundation of British Columbia as presented</i></p> <p><i>Carried</i></p>
<p>7. CAO Report</p>	<p>As published in the Annual Report</p>
<p>8. Kinsmen Foundation Leagacy Fund – Vancouver Foundation</p>	<p>Jim Watson provided and update on the Kinsmen Foundation Extraordinary Needs Legacy Fund which is closing in on \$600,000 in investment deposit</p>
<p>9. New Business</p>	<p><i>Chair – Introduction of Kinsmen Foundation Champions</i></p>

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<p>10. Kinsmen Foundation Consitution and Bylaws:</p>	<p><i>The new Society Act requires the Society to approve the new format formally at an Annual General Meeting.</i></p> <p><i>Special Resolution: To adopt the contents of the Constitution and Bylaws of the Kinsmen Rehabilitation Foundation of British Columbia as presented.</i></p> <p><i>Moved Philip Jewell (Coquitlam Kinsmen)</i> <i>Seconded Kelly Woywitka (Duncan Kinettes)</i></p> <p><i>Amendment moved by Joanne Rees (Comox Valley Kin Club)/seconded by Kelly Woywitka (Duncan Kinettes) to amend the text to read “ person with disabilities” where “disabled people” appear in the Constitution and Bylaws documents</i></p> <p><i>Amendment Carried</i> <i>Resolution as amended Carried.</i></p>
<p>11. Election of Directors</p>	<p>CAO David Owen - explained the Election process to elect three (3) Directors for a two year term</p> <p>Nominations were received for :</p> <p><i>Kelly Woywitka – Duncan Kinettes</i> <i>Sharole Bell – Kitimat Kinsmen</i></p> <p>Further Nominations from the Floor <i>Kathy Miller (Duncan Kinettes)</i> <i>Steve Kalugin (Port Alberni Kinsmen)</i></p> <p>The following were elected to a two (2) year term from 2017-2019</p> <p><i>Kelly Woywitka - Duncan Kinettes</i> <i>Sharole Bell - Kitimat Kinsmen</i> <i>Steve Kalugin - Port Alberni Kinsmen</i></p>

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12. Motion to destroy ballots	<i>Moved Jim Watson (Port Coquitlam Kinsmen) Second Todd Watson (Port Coquitlam Kinsmen)</i>
13. Donor Recognition Program	<p><i>Chair Scott Wood announces and recognizes the Top 10 Donor Clubs for 2016/2017.</i></p> <p><i>Ceremonial Check presentation by Northern Zone to Kinsmen Foundation of \$15,530.00 proceeds of Houseboat Raffle</i></p> <p><i>Ceremonial Check presentation by David Owen to Kinsmen Foundation of \$100,000.00 personal gift on behalf of David and Todd Owen</i></p>
14. Closing Comments	Chair Scott Wood
15. Adjournment	9:52 a.m.

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